

SECRETOPTIONAL FORM NO. 10
5010-104

UNITED STATES GOVERNMENT

Memorandum

TO : Acting Registrar/TR

DATE: 26 November 1965

FROM : Acting Chief, External Training Branch, RS/TR

SUBJECT: Weekly Activities Report No. 36
22 November - 26 November 1965

25 YEAR RE-REVIEW

1. BUPERS has acknowledged our request for a quota in the Fleet Ballistic Missile Weapons System Orientation, which is being conducted at the Naval Guided Missile School, Dam Neck, Virginia, beginning 7 December. [] FMSAC, 25X1 will attend.

2. This seems to be a Navy week, but we are grateful to our contacts in the Bureau of Naval Material for giving the Agency a last-minute slot in the Defense Price Analysis and Negotiation Techniques Course, being conducted at the Norfolk Naval Station, beginning Monday. [] a Contract Negotiator 25X1 from OL, has been enrolled. The course duration is three weeks. We are hoping to receive two slots in the January running of the above course, which is being conducted at the Brooklyn Navy Yard.

This is the first time we have sent Agency employees away from the Washington area to attend this particular course; however, the Navy has been unable to give us any spaces during this fiscal year in the courses scheduled at the Washington Navy Yard. Even for the out-of-town courses, we are on a stand-by basis, inasmuch as the regular quota allocations are reserved for DOD employees. Coupled with this is the fact that the course has now been made a part of the Defense Procurement Career Program, creating an even heavier demand for it.

3. For the next National Interdepartmental Seminar (17 January) the picture now looks like this:

Training requests received:

[] FE

25X1

Informal nominations:

[] OC
TSD
, OTR

25X1

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25X1

Also, we have already received two requests for the-
March NIS -- [redacted]
[redacted] AF.

25X1

4. Several weeks ago we nominated [redacted]
OCS, and [redacted], ORR, for the Defense Management Systems
Course, 2-28 January, being conducted at the Naval Post-Graduate
School in Monterey. We were informed this week that [redacted]
[redacted] is being substituted for [redacted], C/PPB,
and [redacted] DD/ORR, have mutually agreed to this arrangement and
[redacted] will attend at a later date.

25X1

5. [We were pleased to receive a call from] Mr. Mel Bolster, ^{has advised us that} Civil Service Commission, [redacted] both our nominees, Messrs.
Enno Knoche and [redacted] for the Executive Leadership
Institute. _{have been designated}

6. The office of Communications is sending five engineers
to the ARINC Research Corporation, Annapolis, on Monday to
attend "Integral Electronics". This is a one-week course with
a tuition charge of \$427.50 for each individual. Registration
was handled by [redacted]

25X1

7. [redacted] Registrar, National Security Agency,
called Wednesday and queried me informally on Agency procedures
and policies in the general field of external training. NSA is
revising its reviewing processes and general administrative
procedures in this field. [redacted] asked mainly about our
application of the Government Employees Training Act, what level
of internal concurrences we require, to what degree does a
sponsored course have to be job related, et cetera. I explained
our requirements and procedures in very general terms and sug-
gested that it might be helpful for [redacted] to chat with
our Registrar upon the latter's return from leave. [redacted]
reacted favorably to this and looks forward to a meeting in the
near future. (He is also seeking information on internal courses,
mainly as to the Agency's coverage or inclusion of such general
subjects as writing, reading improvement, language, et cetera.
I deferred any discussion of this, explaining that I deal pri-
marily with the external side of the training effort.)

25X1

25X1

25X1

25X1

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